

**VINEYARDS OF SARATOGA HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
December 12, 2019**

BOARD MEMBERS

Jim Foley	President
Michael Toback	Vice President
Laurel Smith	Secretary (Absent)
Gloria Felcyn	Treasurer
Nora White	Director
Tom Schmidt	Director
Jeffrey Klopotic	Director

OTHERS PRESENT

Bill Oldfield	Community Management Services, Inc.
Chris Burns	Homeowner
Jeff Bell	Resident
Katherine Weiss	Homeowner
James O'Connor	O'Connor Insurance
Tony Fisher	Homeowner

ITEM I - Call to Order – President Jim Foley called to order the Board of Directors meeting at 7:00PM at the association's clubhouse.

ITEM II – Open Forum
Nothing reported

ITEM III – Review and Approval of the Minutes

- A. The Board reviewed the minutes from the November 14, 2019 Board of Directors meetings. Gloria Felcyn moved to accept the minutes as presented. Nora White seconded, and the motion passed with Jeff Klopotic abstaining.

ITEM IV - Committee Reports

A. Financial Report

Gloria Felcyn reported to the Board on behalf of the Subcommittee of the Board. The subcommittee has reviewed all nine of the documents in accordance with California Civil Code 5500 for month ending November 30, 2019.

The Board of Directors reviewed the delinquency report.

The first draft of the budget was briefly reviewed. Gloria Felcyn is going to work on the budget to come up with a second draft.

B. Security

- Jeff Klopotic reported crime numbers for Saratoga are currently higher than last year overall.
- Jeff Klopotic reported he had been contacted by Neighborhood Watch and they are ready to provide money for the annual meeting.
- Tom Schmidt reported they got one camera online to monitor dumpster #3 but it is not connected to the Internet yet.

C. Maintenance

- Tom Schmidt reported the signs that need to be put up have been turned over to Homeworx.
- Jim Foley reported he is still working on getting in touch with contractors for the lighting remodel project.

- Michael Toback reported the tree on the patio of 19122 has still not been removed. The Board asked the Association Manager to send the owner a hearing letter.
- Chris Burns reported the pool furniture still needs to be put away.

D. Website/Clubhouse

- Nothing reported

E. Landscaping

- Chris Burns reported tree maintenance was finished.
- Chris Burns reported there is a unit in the 100s that needs to remove a plant from their unit. She is going to double check the number and email the Association Manager.

F. Welcoming Committee

- Nothing reported

G. Newsletter

- Reminded that all vehicles parked in Vineyards are required to have parking passes.
- Remind people not to allow packages to stay out in front of their property. If they cannot be brought in almost immediately.
- Memorial for Tim Turke January 12th. Chris Burns will send in further information.
- Super Bowl party February 2nd.
- A section from Tony Fisher about wood burning.

ITEM V – Association Manager’s Report

- A. The Board reviewed the work order history for the past 30 days.

ITEM VI – Correspondences

- A. The Board of Directors reviewed the correspondence from the past 30 days.

ITEM VII – Other Business

James O’Connor presented proposals he had put together insurance. He recommended QBE. Gloria Felcyn made a motion to approve the proposal from QBE with a \$5000 deductible for general insurance and General Star for the earthquake insurance. Michael Toback seconded the motion. The motion passed with Jeff Klopotic abstaining from the vote.

Jim Foley reported that work at 19123 has started. A lot of extra work has been found and additional extra work is expected. A change request for an additional \$6767.00 was submitted this week.

Jim Foley briefed the Board on the status of the issue with the water main. The repairs are all completed. Jim Foley briefed the Board on an invoice he submitted for the project management time he spent on the water pipe. Gloria Felcyn motioned to approve payment for the invoice with the caveat that the insurance company paid Vineyards for the invoice. Michael Toback seconded the motion. The motion passed unanimously.

Jim Foley reported he draft of a letter to SCCWD ready to send to the HOA attorney.

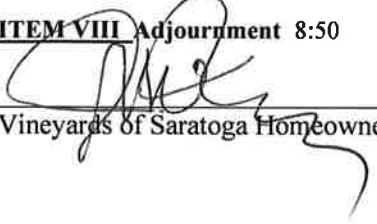
The Board of Directors discussed the Comcast agreement. Jim Foley reported he, Nora White, and Chris Burns met with Comcast. Comcast has agreed to clean up their cabling. Once the cabling is cleaned up the contract can revisited.

Jim Foley is still working on the property taxes.

Applying for a trademark for the name “The Vineyards of Saratoga” was discussed. Michael Toback explained he knows exactly how to get the name trademarked. Jim Foley motioned to allow Michael Toback to proceed on getting the name trademarked. Gloria Felcyn seconded the motion and it passed unanimously.

A proposal from New Pipes to replace a storm drainpipe near 19627 was reviewed. Michael Toback motioned to approve the proposal. Gloria Felcyn seconded the motion and it passed unanimously.

ITEM VIII Adjournment 8:50



Vineyards of Saratoga Homeowners Assoc.



Date